DRAFT

Minutes of the Friends of Kings Park Committee Meeting, 02/11/2026.

Venue: The Allan Park @ 6pm

1. Welcome and Apologies

Present: David Leslie (DL), Neil Ross (NR), John McCallum (JMC), Hector Currie (HC), Wendy Garcia (WG), Kenny Maritt (KM), Brian Sword (BS)

Apologies: Stuart Marshall (SM)

2. Intro to and review of committee workings

DL gave a summary for the benefit of new committee members KM & BS of how the committee works in general with meetings approx. every 2 months etc.

HC suggested the Project Plan as it was becoming a lengthy document and had now historical items which had been completed that it be rescoped into 'To do' and 'Done' sections. **Action: DL to look to this in January 2027 when project list will discussed by committee and updated.**

NR (Vice Chair role) agreed to continue to focus on external community liaison and communication e.g. SVE etc.

Regards SVE on Tues 17th Nov were hosting a Breakfast Club covering Digital Impact - Branding, Cyber Security etc @ 09.30hrs at Kildean Suite. **KM may go if available.**

DL outlined to committee the suspicion that emails from FKP email are not arriving when sent externally to FKP partners. **Action: KM to investigate and propose resolutions as part of the investigation into what could or should be done to modernise the technical operational aspects of the FKP website**

HC asked if BS could check email files for Zurich insurance policy and payment receipt. **Action: BS**

Action: WG agreed to continue to focus on Facebook management and monitoring and it was agreed she will directly consult and copy those that seem appropriate to each issue cc'ing BS for information/awareness

HC questioned how we encourage more female representation on committee from current 12% as female membership of FKP is significantly higher at approx. 50%. Committee members to engage with female members as to how could we do this.

3. Note of last committee meeting of Aug 3rd for approval & Matters Arising

(See Item 3 Paper 1)

Action: BS to make note that Sept meeting was not held as considered not required so close to AGM in Oct

All actions completed apart from:

- following up ground maintenance issues (to be added to Council liaison meeting agenda)

No other matters arising were noted and therefore with these notes the minutes of Aug 3rd were accepted by committee.

4. Draft minutes of AGM from Oct 6th for review

(See Item 4 Paper 1)

Action: BS to amend note that Carol attended AGM for presentation section and the AGM Minutes were approved by committee otherwise for posting onto website as the formal draft minutes.

5. Companies House requirements - necessary submissions

Action: NR to chase GC that;

- **new committee members (KM & BS) have been notified to Companies House**
- **the annual financial report has been submitted to same**
- **Dora (DK) and himself to resign as directors**
- **he has resigned from FKP Company Secretary role and NR has been registered in that role.**
- **he confirms back to committee the above updates are completed and submitted to Companies House to fulfil all legal requirements**

6. Finance issues and interim arrangements

Action: DL/NR/KM to review bank account governance and management short term whilst new Treasurer found.

7. Project list progress and decisions required

(See Item 7 Paper 1)

DL summarised that the list needs reviewing in depth for projects to work on in 2027. This full review will take place at the next committee meeting.

In the mean-time the following were noted:

Action: Litter pick to be arranged by JMC preferably in Nov.

Action: DL to arrange with Stirling Council land services for delivery of compost for parterres and new planter for POM noticeboard

Action: DL to contact Neil Hastings at Stirling Council to arrange date for onsite review of park with council. NR and BS may attend (date allowing) to make contact with council.

Action: DL to contact Allans' Primary School as no response from contacts so far. Has project ended or are they still wanting assistance with their project?

Action: St Modans HS have contacted us regards assistance with a pupil with special needs. Type of needs not known. Duty of care issue is a question to be considered for both the pupil(s) and FKP volunteers well being. More details need to be determined for risk assessment. DL's six points for clarification requested of St Modens has yet to be answered. Committee agreed in principal that if they come back in 2027 with same/similar request we will seek coordinator to investigate further with what we may be able to help if anything.

Action: DL to liaise with Kings Park Hospital request for gardening shared activities with herb site on hospital site. HC & NR have concerns that this is a stretch too far for FKP resources. To be progressed but with reservations. To be reviewed again in 2027 when more details known.

Request from Carlene Anderson Youth Worker for support for provision of water fountain near skate park. Could we get Scottish Water to provide? **Action: BS to contact Scottish Water to see if they could provide two water bottle refill fountains. 1 by skatepark and 1 by parterres (with lockable hose pipe connection for watering potential?).**

Action: JMC to lead review of POM stone dyke with respect to how repairs maybe done. Liaise with Historic Environment Scotland?

DL outlined initial discussions held with Bellfield dementia support request for liaison/work together. Agreed in principal only at this stage. **Action: Bellfield to develop plan and proposal for Bellfield approval with FKP to seek council approval if Bellfield approval given. It was noted that FKP is officially a designated dementia friendly park. Further details to follow in coming months.**

8. Facebook page performance updates + smarter link with website

(See Item 8 Paper 1)

WG reviewed Facebook performance data. **Action: KM to liaise with WG on automating where possible to reduce time commitment but maximise sharing information with committee members. WG to post opportunity for Treasurer.**

All Thursday volunteers to be encouraged to take pictures for possible use from WhatsApp onto Facebook.

9. Survey Request – UoAberdeen

(See Item 9 Paper 1)

WG reviewed this request with committee who agreed to support. **Action: WG to post to WhatsApp group for volunteers to fill in survey if willing.**

10. SVE/ArtLink/SC Year of Activism Project

WG had shared this opportunity previous to meeting so DL had gone back to them agreeing to participate but last minute availability was challenging. DL to meet them 12 noon Thursday 5th Nov as project coming to a close. **Action: DL to contact them copying NR as NR maybe able to do instead of DL but on the Wednesday.**

11. AOB

Project list to be reviewed at next committee meeting.

Action: Date of Christmas Party to be considered Thursday after WhatsApp poll issued by DL for preferences.

It was noted that a copy of the letter to Stirling Council from a member of the public regards their great unease and questioning of the need for CCTV in Kings Park has been received by FKP and we await to see a Council response.

12. Date of Next Meeting

Monday Jan 11th 2027 @ 18.30hrs at The Allan Park.